



Form No. SH-7

Notice to Registrar of any alteration of share capital

[Pursuant to section 64(1) of the Companies Act, 2013 and rule 15 of the Companies (Share Capital and Debentures) Rules, 2014]

Form language

English

Hindi

Refer instruction kit for filing the form.

All fields marked in * are mandatory

Company Information

1 Particulars of the company

(a) *Corporate Identity Number (CIN)

(b) *Name of the Company

(c) *Address of the registered office of the company

(d) *Email ID of the company

2 Purpose of the form

- Increase in share capital independently by company
- Increase in number of members
- Increase in share capital with Central Government order
- Consolidation or division etc
- Redemption of redeemable preference shares
- Cancellation of unissued shares of one class and increase in shares of another class

3 In accordance with section 61(1) of the Companies Act, 2013, that by Ordinary Special

(a) resolution at the meeting of the members of the company held on (DD/MM/YYYY)

(b) Service request number (SRN) of related Form MGT-14

Particulars	No. of members	No. of shares held by them
Members present at meeting where the decision of alteration was taken		
Members who voted in favour of the proposal		
Members who voted against the proposal		
Members who abstained from voting		

4 The authorised share capital of the company has been increased from

Type of shares	Class of shares	Nominal value per share (in INR)	Existing number of shares	Whether revision required <input type="radio"/> Yes <input type="radio"/> No	Additional number of shares	Revised number of shares	Existing total value	Revised total value	Total addition	Brief description of the conditions (e.g. voting rights, dividend rights, winding-up rights, etc.) subject to which new shares are proposed to be issued
<input type="checkbox"/>										
<input type="checkbox"/>										
<input type="checkbox"/>										

Add row

Delete row

5 The number of members in the company has been increased from

(a) Existing	(b) Revised	(c) Difference (Addition)

(d) Maximum number of members excluding past and present employee(s)

6 (a) In accordance with sub-section (6) of section 62 of the Companies Act, 2013, the authorised share capital of the company has been increased consequent upon an order number dated (DD/MM/YYYY) of the Union Government State Government of under sub-section (4) of section 62 for conversion of Debentures Loans into shares

(b) A copy of the aforesaid order was received by the company from the Central Government on (DD/MM/YYYY)

(c) Whether any appeal has been filed before the Tribunal against the order of Central Government? Yes No

(c)(i) Date of passing the order by Tribunal (DD/MM/YYYY)

(ii) Date of receipt of such order (DD/MM/YYYY)

(d) SRN of INC-28 in which the order of Central Government/ Tribunal is filed

7 Notice is hereby given that in accordance with section 61 of the Companies Act, 2013, that the company has on (DD/MM/YYYY)

(a) Type of Impact

Consolidated Converted Reconverted Subdivided Cancellation of unissued shares

The below tables are applicable in case of consolidation/sub-division

8 (a) Capital structure before consolidation/sub-division

Type of share	Class of share	Number of shares	Nominal value per share (in INR)	Total Amount of shares (in INR)
<input type="checkbox"/>				
<input type="checkbox"/>				

Add row

Delete row

(b) Capital structure after consolidation/sub-division

Type of share	Class of share	Number of shares	Nominal value per share (in INR)	Total Amount of shares (in INR)
<input type="checkbox"/>				
<input type="checkbox"/>				

Add row

Delete row

(c) Whether consolidation results in changes in voting percentage of shareholders

Yes No

(c) (i) Date of passing the order by Tribunal (DD/MM/YYYY)

(ii) Date of receipt of such order (DD/MM/YYYY)

(iii) SRN of INC-28 in which the order of Tribunal is filed

The below table/fields are applicable in case of conversion

9 (a) Capital structure before conversion

Type of share	Class of share	Number of shares	Nominal value per share (in INR)	Total Amount of shares (in INR)
<input type="checkbox"/>				
<input type="checkbox"/>				

Add row

Delete row

(b) Capital structure after conversion

(b) (i) Value of stock

The below table/fields are applicable in case of re-conversion

10 (a) Capital structure before reconversion

(a) (i) Value of stock

(b) Capital structure after reconversion

Type of share	Class of share	Number of shares	Nominal value per share (in INR)	Total Amount of shares (in INR)
<input type="checkbox"/>				
<input type="checkbox"/>				

Add row

Delete row

The below table is applicable in case of cancellation

11 (a) Provide details of the class of shares cancelled

Type of share	Class of share	Number of shares	Nominal value per share (in INR)	Total amount of shares (in INR)
<input type="checkbox"/>				
<input type="checkbox"/>				

Add row

Delete row

12 Redemption of redeemable preference shares

In accordance with section 55, by a resolution of the Board of Directors at the meeting held on (DD/MM/YYYY) the company has redeemed redeemable preference shares, the particulars of which are as under

(a) Date of passing of Board resolution (DD/MM/YYYY)

(b) Mode of resolution

Board meeting Circulation

(c) Number of votes casted in favour

(d) Number of votes casted against

(e) Number of classes

i	Existing class of Preference shares to be redeemed	
ii	Date of issue of series of shares (DD/MM/YYYY)	
iii	Date on which shares were	

	fully paid up (DD/MM/YYYY)	
iv	Due date of redemption of shares (DD/MM/YYYY)	
v	Actual date of redemption of shares (DD/MM/YYYY)	
vi	Number of preference shares	
vii	Face value per share	
viii	Carrying rate of dividend per share	
ix	Total nominal value	
x	Total premium paid on redemption, if any	
xi	Amount payable on redemption (ix)+(x)	
xii	Preference shares redeemed out of	
xiii	Profits of the company	
xiv	Proceeds out of fresh issue of shares	

13 Existing capital structure after taking into consideration the changes vide points 4, 6, 7 and 12 above

Type of share	Class of share	Existing Authorised Capital			Existing Issued Capital			Existing Subscribed Capital			Existing Paid up Capital		
		No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)

Add row

Delete row

14 Revised capital structure after taking into consideration the changes vide points 4, 6, 7 and 12 above

Type of share	Class of share	Revised Authorised Capital			Revised Issued Capital			Revised Subscribed Capital			Revised Paid up Capital		
		No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)	No of shares	Nominal value per share (in INR)	Total Amount of share capital (in INR)

Add row

Delete row

15 *Whether articles of association have been altered

Yes

No

16 *Whether memorandum of association have been altered

Yes

No

17 Particulars of payment of stamp duty (Refer instruction kit for details before filling the particulars)

(a) State or UT in respect of which stamp duty is paid or to be paid

(b) Details of stamp duty to be paid electronically through MCA21 system

(b) (i) *Amount of stamp duty to be paid

(c)* In case maximum stamp duty payable has already been paid, provide details of form(s) filled earlier (SRN or receipt number, form number, date of filling, amount of stamp duty paid)

Attachments

(a) Workings for calculation of ratios (in case of conversion)

Max 2 MB

Choose File

Remove

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(b) Copy of the resolution for alteration of capital

Max 2 MB

Choose File

Remove

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(c) Optional attachment(s), if any

Max 2 MB

Choose File

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Declaration by the Company

I* , a* (Director/Manager/Company secretary/CEO/CFO) of the company declare that all the requirements of Companies Act, 2013 and the rules made thereunder have been complied with. I am authorised by the board of directors to give this declaration and to sign and submit this form. It is further declared and verified that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the promoters subscribing to the Memorandum of Association and Articles of Association.

2. All the required attachments have been completely, correctly and legibly attached to this form.

3. I further declare that the company has paid correct stamp duty as per applicable Stamp Act

4. In case of redemption of preference shares out of profits of the company, amount equal to nominal amount of the shares to be redeemed has been transferred to Capital Redemption Reserve"

***To be digitally signed by**

DSC BOX

*Designation

(Director/ Manager/ Company Secretary/ CEO/ CFO)

* Director identification number of the director; or DIN or PAN of the manager or CEO or CFO; or Membership number of the company secretary

Certificate by Practicing Professional

I declare that I have been duly engaged for the purpose of certification of this form. It is hereby certified that I have gone through the provisions of the Companies Act, 2013 and Rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/certified records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed.

I further certify that:

i. The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order;

ii. All the required attachments have been completely and legibly attached to this form.

To be digitally signed by:

DSC BOX

- Chartered accountant (in whole-time practice) or
- Cost accountant (in whole-time practice) or
- Company secretary (in whole-time practice)

Whether associate or fellow:

- Associate Fellow

Membership number or Certificate of practice number

Save

Submit

Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement/certificate and punishment for false evidence respectively.

This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the company.

For office use only:

eForm Service request number (SRN)

eForm filing date (DD/MM/YYYY)

Digital signature of the authorizing officer

DSC BOX

This eForm is hereby registered

Date of signing (DD/MM/YYYY)