

# Addendum to LLP Form 2

## Details in respect of designated partners and partners of Limited Liability Partnership

Note – All fields marked in \* are to be mandatorily filled.

### Part A: Incorporation document

1.\*Indicate Registrar's reference number for name approval  
(Service Request Number (SRN) of Form 1)

Pre-Fill

2. Name of Limited Liability Partnership (LLP)

3.\*Number of individual designated partner(s) for which this form is being filed

### 1 Details in respect of individuals as designated partners

(a) \*Designated partner identification number (DPIN)

Pre-Fill

(b) Name

(c) Father's Name

(d) Nationality

(e) Whether resident of India

Yes

No

(f) Date of Birth

(DD/MM/YYYY)

(g) \*Occupation

(h) Present residential address

(i) In case of company seeking conversion

(i) Number of shares held

(ii) Paid up value of shares held (in `)

(j) \*Form of contribution

(k) \*Monetary value of contribution (in `)

(in words)

(l) \*Number of LLP(s) in which he/ she is a partner

(m) \*Number of company(s) in which he/ she is a director

4. \*Number of bodies corporate as designated partner(s) for which this form is being filed

1

**Details in respect of bodies corporate as designated partners and their nominees**

(a) \*Type of body corporate

(b) \*Corporate identity number (CIN) or Foreign company registration number (FCRN) or Limited liability partnership identification number (LLPIN) or Foreign limited liability partnership identification number (FLLPIN) or any other identification number

(c) \*Name of body corporate

(d) \*Country where registered

(e) \*Full address of the registered office or principal place of business in India

ISO country code  Phone  Fax

\* e-mail ID

(f) In case of company seeking conversion

(i) Number of shares held  (ii) Paid up value of shares held (in `)

(g) \*Form of contribution

(h) \*Monetary value of contribution (in `)

(in words)

(i) Name and particulars of the person signing on behalf of the body corporate as nominee

(i) \*DPIN

(ii) Name

(iii) Father's Name

(iv) Present residential address

(v) Nationality

(vi) Whether resident of India  Yes  No

(vii) Date of Birth  (DD/MM/YYYY)

(viii) \*Occupation

(ix) \*Designation & Authority in body corporate

5. \*Number of individual partner(s) for which this form is being filed

1

**Details in respect of individuals as partners**

(a) \*  Income tax permanent account number (Income-tax PAN) or  Passport number or  DPIN

Verify Income-tax PAN/ Pre-Fill

(b) \*Name of partner

(c) \*Father's Name

(d) \*Nationality

(e) \*Whether resident in India  Yes  No

(f) \*Date of Birth

(DD/MM/YYYY)

(g) \*Occupation

(h) \*Permanent Residential Address

\*Line I

Line II

\*City

\*District

\*State

\*Pin code

ISO country code

\*Country

(i) \*Whether present residential address is same as the permanent residential address

Yes  No

(j) \*If no, present residential address:

\*Line I

Line II

\*City

\*District

\*State

\*Pin code

\*Country

ISO country code

Phone

Fax

Mobile

\*e-mail ID

(k) In case of company seeking conversion

(i) Number of shares held

(ii) Paid up value of shares held (in `)

(l) \*Form of contribution

(m) \*Monetary value of contribution (in `)

(in words)

(n) \*Number of LLP(s) in which he/ she is a partner

(o) \*Number of company(s) in which he/ she is a director

6. \*Number of bodies corporate as partner(s) for which this form is being filed

**Details in respect of bodies corporate as partners and their nominees**

|   |  |  |  |
|---|--|--|--|
| (a) *Type of body corporate   | <input type="text"/>                               |  |  |
| (b) *CIN or FCRN or LLPIN or FLLPIN or any other identification number  | <input type="text"/>                               | <input type="button" value="Pre-Fill"/>                        |  |
| (c) *Name of body corporate   | <input type="text"/>                               |  |  |
| (d) *Country where registered   | <input type="text"/>                               |  |  |
| (e) *Full address of registered office or principal place of business in India                                    | <input type="text"/>                               |  |  |
| ISO country code  | <input type="text"/>                               | Phone  | <input type="text"/>                               |
|   |  | Fax  | <input type="text"/>                               |
| *e-mail ID  | <input type="text"/>                               |  |  |
| (f) In case of company seeking conversion   |  |  |  |
| (a) Number of shares held   | <input type="text"/>                               | (b) Paid up value of shares held (in `)                        | <input type="text"/>                               |
| (g) *Form of contribution   | <input type="text"/>                               |  |  |
| (h) *Monetary value of contribution (in `)  | <input type="text"/>                               |  |  |
| (in words)  | <input type="text"/>                               |  |  |
| (i) Name and particulars of the person signing on behalf of the body corporate as nominee                         |  |  |  |
| (i) * <input type="radio"/> Income-tax PAN or <input type="radio"/> Passport number or <input type="radio"/> DPIN | <input type="text"/>                               | <input type="button" value="Verify Income-tax PAN/ Pre-Fill"/> |  |
| (ii) *Name of Nominee   | <input type="text"/>                               |  |  |
| (iii) *Father's Name  | <input type="text"/>                               |  |  |
| (iv) *Nationality   | <input type="text"/>                               | (v) *Whether resident in India                                 | <input type="radio"/> Yes <input type="radio"/> No |
| (vi) *Date of Birth   | <input type="text"/>                               | (DD/MM/YYYY)   |  |
| (vii) *Occupation   | <input type="text"/>                               |  |  |
| (viii) *Designation & Authority in body corporate   | <input type="text"/>                               |  |  |
| (ix) *Permanent residential address   | *Line I  | <input type="text"/>   |  |
|   | Line II  | <input type="text"/>   |  |
|   | *City  | *District  | <input type="text"/>                               |
|   | *State   | *Pin code  | <input type="text"/>                               |
|   |  | ISO country code   | <input type="text"/>                               |
|   | *Country   | <input type="text"/>   |  |
| (x) *Whether present residential address is same as the permanent residential address                             | <input type="radio"/> Yes <input type="radio"/> No |  |  |
| (xi) *If no, present address  | *Line I  | <input type="text"/>   |  |
|   | Line II  | <input type="text"/>   |  |
|   | *City  | *District  | <input type="text"/>                               |
|   | *State   | *Pin code  | <input type="text"/>                               |
|   |  | ISO country code   | <input type="text"/>                               |
|   | *Country   | <input type="text"/>   |  |
|   | Phone  | Fax  | <input type="text"/>                               |
|   |  | Mobile   | <input type="text"/>                               |
|   | *e-mail ID   | <input type="text"/>   |  |

7. \*Whether another addendum to eForm 2 is required to be filed (refer instruction kit for details)

Yes  No

**Note:** Attach the details of company(s)/ LLP(s) in which partner/ designated partner is a director/ partner, as the case may be in the below format as an attachment

| S.No. | CIN/ LLPIN | Name of Company/ LLP |
|-------|------------|----------------------|
|       |            |                      |

**Attachments**

- 1. Where the appointed partner is a body corporate, copy of resolution on the letterhead of such body corporate to become a partner in the proposed LLP and a copy of resolution/ authorization of such body corporate also on a letterhead mentioning the name and address of an individual nominated to act as nominee/designated partner on its behalf
- 2. \*Subscribers' sheet including consent
- 3. Detail of LLP(s) and/ or company(s) in which partner/ designated partner is a director/ partner
- 4. Optional attachment(s) - if any

Attach

Attach

Attach

Attach

List of attachments

Remove attachment

**Part B: Statement**

**Statement by a person who subscribed his name to the incorporation document**

I, the designated partner of the LLP do state that

- (i) I am a person named in the incorporation document as a designated partner/partner of the limited liability partnership;
- (ii) the designated partner(s)/partner(s) have given their prior consent to act as designated partner(s)/partner(s);
- (iii) all the requirements of the Limited Liability Partnership Act, 2008 and the rules made thereunder have been complied with, in respect of incorporation and matters precedent and incidental thereto;
- (iv) I make this statement conscientiously believing the same to be true.

**To be digitally signed  
by a designated partner**

\*DPIN of the designated partner

**Statement by an Advocate/Chartered Accountant/ Cost Accountant in practice**

I

Son  Daughter of

do state that

- (i) I am  Advocate  
 Company Secretary in whole time practice  
 Chartered Accountant in whole time practice  
 Cost Accountant in whole time practice

engaged in the formation of the limited liability partnership and my membership number or certificate of practice number with

(name of regulatory body) is

(certificate of practice number in case of company secretary/ membership number in all other cases)

- (ii) all the requirements of the Limited Liability Partnership Act, 2008 and the rules made thereunder have been complied with, in respect of incorporation and matters precedent and incidental thereto;

- (iii) I make this statement conscientiously believing the same to be true.

Whether associate or fellow  Associate  Fellow

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**For office use only:**

eForm Service request number (SRN)  eForm filing date  (DD/MM/YYYY)

**Digital signature of the authorising officer**

This e-Form is hereby approved

This e-Form is hereby rejected

Date of signing  (DD/MM/YYYY)