FORM GST ITC-04²⁵

[See rule 45(3)]

Details of goods/capital goods sent to job worker and received back

1	GSTIN -	

- 2. (a) Legal name -
 - (b) Trade name, if any –

3. Period:

Quarter -

Year -

4. Details of inputs/capital goods sent for job work (includes inputs/capital goods directly sent to place of business /premises of job worker)

GSTIN /	Challan No.		Description of	UQC	Quantity		Type of goods		Rate of	f tax (%)	
State in case of unregistered job worker			goods				(Inputs/capital goods)	Central tax	State/ UT tax	Integrated tax	Cess
1	2	3	4	5	6	7	8	9	10	11	12

- 5. Details of inputs/capital goods received back from job worker or sent out from business place of job work
 - (A) Details of inputs/ capital goods received back from job worker to whom such goods were sent for job work; and losses and wastes:

²⁵Substituted vide Notf no. 39/2018-CT dt. 04.09.2018

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GSTIN /	Challan	Date of	Description	UQC	Quantity	Original	Original	Nature	Losses	& wastes
State of job	No.	challan	of goods			challan	challan	of job		
worker if	issued	issued				No.	date	work		
unregistered	by job	by job				under	under	done	HOC	0
	worker	worker				which	which	by job	UQC	Quantity
	under	under				goods	goods	worker		
	which	which				have	have			
	goods	goods				been	been			
	have	have				sent for	sent for			
	been	been				job	job			
	received	received				work	work			
	back	back								
1	2*	3*	4	5	6	7*	8*	9	10	11

(B) Details of inputs / capital goods received back from job worker other than the job worker to whom such goods were originally sent for job work; and losses and wastes:

GSTIN /	Challan No.	Date of	Description of	UQC	Quantity	Original	Original	Nature of job	Losses &	& wastes
State of job	issued by job	challan issued	goods			challan No.	challan date	work done by		
worker if	worker under	by job worker				under which	under which	job worker		
unregistered	which goods	under which				goods have	goods have		HOC	Oventity
	have been	goods have				been sent for	been sent for		UQC	Quantity
	received back	been received				job work	job work			
		back								
1	2*	3*	4	5	6	7*	8*	9	10	11

(C) Details of inputs/ Capital goods sent to job worker and subsequently supplied from premises of job worker; and losses and wastes:

GSTIN /	Invoice No.	Invoice date	Description	UQC	Quantity	Original	Original	Nature of	Losses & wastes
State of job	in case	in case	of goods			challan no.	challan date	job work	
worker if	supplied	supplied				under which	under which	done by job	

unregistered	from	from				goods have	goods have	worker	UQC	Quantity
	premises of	premises of				been sent for	been sent for			
	job worker	job worker				job work	job work			
	issued by the	issued by the								
	Principal	Principal								
1	2	3	4	5	6	7*	8*	9	10	11

Instructions:

- 1. Multiple entry of items for single challan may be filled.
- 2. Columns (2) & (3) in Table (A) and Table (B) are mandatory in cases where fresh challan are required to be issued by the job worker. Otherwise, columns (2) & (3) in Table (A) and Table (B) are optional.
- 3. Columns (7) & (8) in Table (A), Table (B) and Table (C) may not be filled where one-to-one correspondence between goods sent for job work and goods received back after job work is not possible.

6. Verification

I hereby solemnly affirm and declare that the information given hereinabove is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

	Signature
Place	Name of Authorised Signatory
Date	Designation / Status